



Orientation program for all functionaries of KL Hyderabad Off campus

Organised by

Academic Staff College, KLEF

15-09-2021 to 16-09-2021

Introduction:

- The Orientation Program for all functionaries of KL Hyderabad Off Campus was scheduled for September 15th and 16th, 2021.
- The program aimed to provide comprehensive guidance and insights to all staff members, ensuring alignment with the institution's vision, mission, and policies.
- Distinguished leaders from various departments were involved in organizing and facilitating the orientation sessions.

Key Participants:

- Dr. A. Srinath, Principal, Academic Staff College/Dean, Skill Development.
- Dr. K. Subbarao, Principal, KLU College of Engineering.
- Dr. M. Kishore Babu, Dean MHS (Medicine, Health Sciences).
- Dr. P V Chalapathi, Dean Faculty and Staff Affairs.
- Dr. Jayakumar Singh, Dean R&D (Research and Development).
- Dr. K Thirupathi Rao, Additional Dean, Academics.
- Dr. V. Rajesh, Dean Planning and Development.
- Dr. N. Venkatram, Professor ECM (Electrical and Computer Engineering).
- Honorable Vice-Chancellor.

Day 1 Venue : Hon'ble Vice Chancellor's Chamber

- Inaugural remarks by Hon'ble In-charge Vice Chancellor.
- Presentation by Dean (Quality) on NAAC metrics, filing and documentation. NAAC and NIRF targets.
- Orientation on filing and documentation by each Dean on their respective audit formats.
- Presentation by Principal, Academic Staff College and Dean (Skill Development) on policies and procedures to be followed in documentation and implementation regarding Calendar of events.
- Presentation by each functionary of Hyderabad Off Campus Centre on their respective work domain, for 15 to 20 minutes each, with as on date status.

Day 2: Venue: Jasmine Hall

Every Associate Dean of KLH will have a hands-on-activity and the Vaddeswaram Campus Associate Deans join with them under the monitoring of concerned Dean. They have to understand the filing of documents related to NAAC and NIRF target metrics, audit format, reporting process, documentation procedures and implementation methodologies.

Orientation Program Highlights:

- Sessions covering institutional policies, academic regulations, and administrative procedures.
- Workshops on effective teaching methodologies, research strategies, and student engagement techniques.
- Discussions on the role of each functionary in promoting academic excellence, research innovation, and holistic development.
- Presentations on the campus infrastructure, facilities, and support services available to staff members.
- Opportunities for networking, collaboration, and professional development.
- Q&A sessions to address queries and concerns of the participants.

Conclusion:

- The Orientation Program served as a valuable platform for fostering a shared understanding and commitment among the functionaries of KL Hyderabad Off Campus.
- Participants gained valuable insights, resources, and strategies to excel in their respective roles and contribute effectively to the institution's growth and success.

- The active involvement of distinguished leaders and the Honorable Vice-Chancellor underscored the institution's dedication to nurturing a vibrant and cohesive community of staff members.
- The program concluded on a positive note, with participants expressing enthusiasm and readiness to embark on their roles with renewed zeal and dedication.

Dr A Srinath
Principal – Academic Staff College





This is to certify that

DR.ASHOK KUMAR PATEL

Has participated in the

Two-days _____ Faculty Development Program on
Orientation program for all functionaries of KL Hyderabad Off campus

During **15-09-2021 to 16-09-2021** _____.


Principal
ASC